

# CHEDDINGTON PARISH COUNCIL

MINUTES OF THE SEPTEMBER MONTHLY MEETING HELD ON  
WEDNESDAY 6<sup>th</sup> SEPTEMBER 2023 AT 7PM IN THE PAVILION



## 113/23 ATTENDANCE AND APOLOGIES

Present - Cllr C. Fee in the Chair, Cllr A Hollett Vice Chair, Cllr D Bevan, Cllr T Richards, Cllr K Oastler and Roz Roberts, Clerk

Cllr Peter Brazier – Buckinghamshire Council

Cllr Derek Town – Buckinghamshire Council

0 Members of the Public were in attendance

### **Apologies:-**

Cllr Finch – Prior arrangement

Cllr Daly – Family commitment

Cllr Oastler – Unwell

## 114/23 PUBLIC FORUM

There was no public forum.

## 115/23 DECLARATIONS OF INTEREST

There were no declarations of interest.

## 116/23 APPROVAL OF MINUTES

The Minutes of the Parish Council's Monthly meeting held on the 2<sup>nd</sup> August 2023 were approved and signed by the Chair.

## 117/23 TO RECEIVE ANY UPDATES FROM BUCKINGHAMSHIRE COUNCILLORS

### **Cllr P Brazier**

Cllr Brazier confirmed that the sampling on Station Road did happen. Also, in relation to Station Road Cllr Brazier had received a complaint about the condition of the public footpath off Station Road as it was being used by horses. Cllr Brazier would put this on Fix My Street.

### **Cllr D Town**

Cllr Town advised Cllr Fee that the streetlight at the bottom of The Slipe was not working.

The August Councillors Members Report had not been circulated prior to the meeting. Cllr Town would circulate on Thursday 7<sup>th</sup>.

There was a discussion about the condition of Church Path and the low overhanging branches. As the trees had TPOs the landowner did not want to cut them back without Buckinghamshire Council approval. Clerk would contact the Buckinghamshire Council Tree Department to find out the correct course of action. To be reviewed at the October meeting.

## 118/23 CLERK'S REPORT - to note updates to ongoing matters:

- **Cheddington Neighbourhood plan** - Nothing to report. On hold until it is required to be updated.
- **Barratts - Land at Gooseacre** – Nothing to report.
- **Small Grant Funding Application for benches** – No feedback to date.
- **Connecting Path Suggestion at Recreation Ground** – Decision on hold until benches are installed.
- **Cheddington s106 Pedestrian and Cycling Improvements Scheme** – Clerk had received an update from Mr Fuller on the 18<sup>th</sup> August. Mr Fuller hoped to contact Clerk after discussing options with developer in September.

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Clerk to contact Darryl Bonsor at Buckinghamshire Highways regarding an update on the walk around at Orchard Manor.

- **Future development of football/sports facilities at the Recreation Ground – MUGA –** Clerk had contacted Sports Courts UK as recommended by Wing Parish Clerk. Clerk and Cllr Fee meet on site Monday 7<sup>th</sup> August. Waiting on full costings. Clerk has contacted Wicksteed for quote. Cllr Town suggested Clerk contact Pitstone's Clerk in respect of their MUGA and who not to use!

- **Toilet at Pavilion**

Clerk and Cllr Fee had met with Katharine Allan BA (hons) Dip Arch RIBA, Cheddington on site. Clerk has forwarded all the relevant historical documents/drawings. Arranging to meet Paul Sames RPL tree pile man onsite.

Clerk to respond to the Tennis Club's email dated 22<sup>nd</sup> August re. the 'consideration of a sporting facility' that the PC was in the process of looking into a MUGA but was researching costs and would then investigate grant funding. In respect of the toilet, the Parish Council was still in process of trying to get plans drawn up for planning /building regs permission. Once this was done then the finer details re. usage and management could be discussed.

- **General**

- **Village Handyman Job Share Position** – Clerk and Cllr Fee meet with current handyman who was happy to continue with the current duties. Clerk had received an application which she would progress after the meeting. Cllr Fee and Clerk will arrange to meet applicant.

Clerk and Cllr Fee meet with Garry Campbell, Vision Build to discuss bigger projects. Quote received and circulated to councillors. Mr Campbell's quote was agreed. Cllr Hollett asked for clarification re. concreting on the village signpost.

- **Benches/bus shelter for the village**

Clerk to investigate costs and licence. Revisit in November.

- **Engraved Friendship bench** – Agreed to purchase a teak 3-seater from Sloane & Sons £650 which included wording. Councillors to send Clerk ideas for wording.

- **Inspection of All Play/Fitness Equipment** – Playground Facilities provided a quote for an annual check of all equipment and then quarterly in sum of £415. Clerk agreed to annual inspection of £190 as 12-14 week lead in time and needed to be booked in before end of year. Agreed to proceed with quarterly inspections.

- **Information signs at Playground** – Being installed on Thursday 7<sup>th</sup> September.

- **Allotments update** – The current Cheddington Allotment Warden, Mel Stevens, had advised Clerk he was retiring as of 30<sup>th</sup> September. Clerk would meet with Mr Stevens for a final update and then the Parish Council would decide on whether to increase rents for 24/25 (plot holders need to be advised a year prior to any increase.)

- **Insurance Renewal quote in sum of £3543.53.** Increase due to additions of fitness equipment, zip wire and new playground equipment – Agreed.

- **Baldwins Gate, Staffordshire, National Effort to Protect Neighbourhood Development Plans** – Clerk had emailed Greg Smith MP. No response to date.

Cllr Fee advised that after reading the email from Christine Urry, Head of Planning and Development, Buckinghamshire Council, it appeared that the Baldwins Gate Neighbourhood Plan was considered out of date, plus worryingly it appeared that this has happened in Buckinghamshire

- Lodge Lane appeal. Cllr Fee and Cllr Hollett were very concerned about how the planning inspector could permit the development. Cllr Brazier would continue to pursue.

- **AGAR Yr 2022-23** – External Auditor - No matters of concern.

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### **119/23 CORRESPONDENCE, CONSULTATIONS AND CIRCULARS**

**08.08.23 - Cllr Peter Brazier, Buckinghamshire Council** – email re. 23/02093/COUAR - Foxons Farm Horton Road Ivinghoe Buckinghamshire LU7 9DY - For Info. Cllr Brazier advised that this had now been refused so there was no need to comment.

**10.08.23 - Mel Woof, BMKALC** – email re. BMKALC: Consultations on Planning Changes – It was agreed not to comment at this stage.

**10.08.23 - Janet Arnold, Resident Town Farm** – email re. planning app 23/01794/APP - 3 Town Farm – Cllr Brazier to follow up.

**22.08.23 - Clerk re. email from Tennis Club** re. outside Toilet at Cheddington Pavilion including drinking water tap – see Clerk's update.

**05.09.23 - Andrew Eaves, Station Cottages, Resident** – email re. Cheddington railway station parking – Agreed not the Parish Council's responsibility. Clerk to try to find a contact at network rail.

**05.09.23 - Caroline & Ian Godden, 10 Brownlow Lane** – email re. Tree/Hedge now affecting light – Parish Council would inspect end September/Oct.

**05.09.23 - Cllr Peter Cooper, Dep Leader Liberal Democrats, Buckinghamshire Council** – Wing Ward – email re. 20mph Speed limits in Buckinghamshire – respond yes agree but comment that it was found to only reduce speed by a small amount and costs a lot of money to get consent. Good idea outside schools and playgrounds in certain areas.

**05.09.23 - Harry Hart, Cheddington Manor** - email re. information for the parish council and cheddington newsletter article – the Parish Council was concerned that this article, in parts, was factually incorrect and Clerk to ask Mr Hart for clarification in respect of paragraphs 1 & 3.

**05.09.23 - Liz Rance, Resident** – email re. Son Injury on monkey bars – Clerk advised Ms Rance that the Parish Council would monitor any accidents on the monkey bars and would forward Wicksteed's explanation of age ability appropriate equipment and signage.

**05.09.23 - Frances Durkin, Resident** – email re. Playground monkey bars injury (see above).

### **120/23 REPORTS FROM OUTSIDE ORGANISATIONS/MEETINGS ATTENDED**

No meetings had been attended.

### **121/23 TO DISCUSS FOOTBALL FOUNDATION GRANT & IMPROVEMENT WORKS AT THE RECREATION GROUND 11 A SIDE FOOTBALL PITCH**

Clerk to complete the Football Foundation application form. Clerk had already contacted the FA for advice. Parish Council agreed it would budget the required funding amount for each year of the grant.

Cheddington Veterans Football Team – Request to use the Recreation Ground football pitch – agreed but Clerk to request that they remove the grass cuttings from the pitch and not to dispose of them around the boundary as before.

### **122/23 FINANCIAL MATTERS**

- a) The September 2023 payments, in accordance with the financial report, were signed off by the Chair and Cllr Bevan.
- b) PKF Littlejohn's Invoice in the sum of £756.00 in respect of the Professional services rendered in connection with the Limited assurance review of Annual Governance & Accountability Return for year ended 31 March 2023 was agreed.

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## **123/23 PLANNING MATTERS**

### **Applications Received via Buckinghamshire Council: -**

23/02268/APP - 9 Church Lane Cheddington Buckinghamshire LU7 0RU - Householder application for facade alterations – No Objection (comment made prior to meeting as had to be submitted by 01.09.23)

### **Determinations by Buckinghamshire Council: -**

23/01953/ALB - Town Farm 43 High Street Cheddington Buckinghamshire LU7 0RG - Listed building application replacement of 15 windows - Withdrawn/Not Proceeded With

23/01796/APP - 1 Church Lane Cheddington Buckinghamshire LU7 0RU - Householder application for replacement of existing single storey converted garage with two storey side and single storey rear extensions – Approved (03.08.23)

### **Other Planning Matters: -**

Nothing to report

## **124/23 REPORT ON ANY URGENT MATTERS**

Nothing to report.

## **125/23 DATE OF NEXT MEETING**

The next Parish Council meeting will be held on Wednesday 4<sup>th</sup> October 2023.

The meeting finished at 8.30 pm.

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**FINANCIAL APPENDIX**

**MONTH 6**

**AS AT 05/09/2023**

VCHR	DATE	PAYMENTS - CURRENT ACCOUNT	NET	VAT	TOTAL		<b>PAVILION INCOME TO 05.09.23 FYI</b>
<b>DIRECT DEBIT PAYMENTS DEBITED</b>							
DD103	03/08/2023	Buckinghamshire Council - Pavilion Bins June 23	£ 14.60	£ -	£ 14.60		
DD104	17/08/2023	N Power - Street Lights 01.07.23-31.07.23	£ 809.64	£ 161.93	£ 971.57		
DD105	21/08/2023	BT re. wifi - Pavilion August 23	£ 36.71	£ 7.34	£ 44.05		
DD106	22/08/2023	Bank Charges to 31 July 2023	£ 5.80	£ -	£ 5.80		
DD107	23/08/2023	Epson - Printer Subscription 18.08-17.09.23	£ 8.33	£ 1.66	£ 9.99		
DD108	30/08/2023	Nest - Clerk Pension August 23	£ 128.45	£ -	£ 128.45		
DD109	30/08/2023	02 - Clerk's Mobile 13.07.23-12.08.23	£ 13.50	£ 2.70	£ 16.20		
DD110	30/08/2023	Wave 12.05.23-11.08.23 - Pavilion	£ 87.17	£ -	£ 87.17		
DD111	30/08/2023	Wave 12.05.23-11.08.23 - Allotments	£ 185.75	£ -	£ 185.75		
DD112	31/08/2023	Buckinghamshire Council - Pavilion Bins July 23	£ 15.65	£ -	£ 15.65		
DD113	04/09/2023	SSE - Recreation Ground Electricity Q2	£ 286.94	£ 14.34	£ 301.28		
		<b>TOTAL DDs Made</b>	<b>£ 1,592.54</b>	<b>£ 187.97</b>	<b>£ 1,780.51</b>		
<b>DD PAYMENTS TO BE MADE</b>							
		<b>TOTAL DDs To Be Made/Clear</b>	<b>£ -</b>	<b>£ -</b>	<b>£ -</b>		
<b>ONLINE PAYMENTS MADE</b>							
OL114	08/08/2023	Earth Anchors Order No 29051	£ 234.00	£ 46.80	£ 280.80		
OL115	11/08/2023	E R Roberts - Green Plaque/Allotment Dog Sign	£ 43.45	£ 2.12	£ 45.57		
OL116	18/08/2023	E R Roberts - McAfee Renewal Yr 23-25	£ 95.83	£ 19.16	£ 114.99		
OL117	24/08/2023	E R Roberts - Salary August 23	£ 1,509.67	£ -	£ 1,509.67		
OL118	24/08/2023	HMRC (06.08-05.09.23)	£ 400.44	£ -	£ 400.44		
		<b>TOTAL OL Payments Made</b>	<b>£ 2,283.39</b>	<b>£ 68.08</b>	<b>£ 2,351.47</b>		
<b>ONLINE PAYMENTS TO BE MADE</b>							
OL119	07/09/2023	E R Roberts - Expenses August 23	£ 5.97	£ 0.26	£ 6.23		
OL120	07/09/2023	Keith Malcolm Inv no.014	£ 744.26	£ -	£ 744.26		
OL121	07/09/2023	Simon Barrow Inv SB0291 August 23	£ 2,283.33	£ 456.67	£ 2,740.00		
OL122	07/09/2023	Leighton Hire Centre Inv 75181	£ 109.20	£ 21.84	£ 131.04		
OL123	07/09/2023	Euro Office Inv 0004415958 - Pavilion Cleaning Products	£ 77.45	£ 15.48	£ 92.93		
OL124	07/09/2023	PKF Littlejohn Inv SB20230666	£ 630.00	£ 126.00	£ 756.00		
OL125	07/09/232	Lamps & Tubes Inv No 71271	£ 386.80	£ 77.36	£ 464.16		
OL126	07/09/2023	Leighton Hire Centre Inv 75484	£ 119.60	£ 23.92	£ 143.52		
OL127	07/09/2023	Cheddington Village Hall Inv 082302	£ 58.75	£ -	£ 58.75		
		<b>TOTAL OL Payments To Be Made</b>	<b>£ 4,415.36</b>	<b>£ 721.53</b>	<b>£ 5,136.89</b>		
<b>CURRENT ACCOUNT - Community</b>							
R33	02/08/2023	Julie Campbell Inv 2023/161	£ 270.83	£ 54.17	£ 325.00	£ 325.00	
R34	02/08/2023	Sally Anne Butcher Wignall (Butcher) Inv 2023/162	£ 312.50	£ 62.50	£ 375.00	£ 375.00	
R35	03/08/2023	Rachel James Inv 2023/164	£ 31.25	£ 6.25	£ 37.50	£ 37.50	
R36	03/08/2023	Cheddington Tennis Club Inv 2023/163	£ 200.52	£ 40.10	£ 240.62	£ 240.62	
R37	03/08/2023	Cheddington Petanque Club Inv 2023/160	£ 21.66	£ 4.34	£ 26.00	£ 26.00	
T11	03/08/2023	Transfer from Savings Account	£ 5,000.00	£ -	£ 5,000.00	-	
R38	08/08/2023	Mr David Johnston Inv 2023/166	£ 62.50	£ 12.50	£ 75.00	£ 75.00	
R39	16/08/2023	Mrs Kate Wright (J&K Tucker) Inv 2023/167	72.92	14.58	87.50	£ 87.50	
R40	17/08/2023	Mrs Candice Mason (G H Johnston) Inv 2023/168	£ 62.50	£ 12.50	£ 75.00	£ 75.00	
R41	18/08/2023	OFGEM - RHI 15.08.23	£ 42.67	£ -	£ 42.67	£ 42.67	
R42	22/08/2023	Bucks Council S106 re. (for Wicksteed - Inv 0000822078 - to be paid)	£ 137,922.41	£ -	£ 137,922.41		
R43	23/08/2023	Cheddington Petanque Club Inv 2023/165	£ 21.66	£ 4.34	£ 26.00	£ 26.00	
T12	23/08/2023	Transfer from Savings Account (for Wicksteed - Inv 0000822078 - to be paid)	£ 35,000.00	£ -	£ 35,000.00		
			<b>£ 179,021.42</b>	<b>£ 211.28</b>	<b>£ 179,232.70</b>	<b>£ 1,310.29</b>	
<b>SAVINGS ACCOUNT - BMM</b>							
T11	03/08/2023	Transfer to Current Account	<b>-£ 5,000.00</b>	<b>£ -</b>	<b>-£ 5,000.00</b>		
T12	23/08/2023	Transfer to Current Account	<b>-£ 35,000.00</b>	<b>£ -</b>	<b>-£ 35,000.00</b>		
			<b>-£ 40,000.00</b>	<b>£ -</b>	<b>-£ 40,000.00</b>		
<b>BALANCES 05.09.23</b>							
		Current A/c			<b>£ 175,000.81</b>		
		Savings A/c			<b>£ 90,904.29</b>		
		<b>TOTAL</b>			<b>£ 265,905.10</b>		
		Less DDs to be paid			<b>£ -</b>		
		Less Online Payments to be made			<b>£ 5,136.89</b>		
		<b>CURRENT BALANCE</b>			<b>£ 260,768.21</b>		